



SAP Authorization Request
Weylchem



ICIG BUSINESS SERVICES

Options:	<input type="checkbox"/> Creation of new user	<input type="checkbox"/> Disabling of user
	<input type="checkbox"/> Change of authorization	<input type="checkbox"/> Removal of authorization(s)

User information:	Name:		First name:	
	<input type="checkbox"/> Internal	<input type="checkbox"/> External	Company name:	
	User's Manager Name:		Department:	
	Validity	<input type="checkbox"/> Permanent	<input type="checkbox"/> Fixed from:	
			until:	
	USER-ID:		<input type="checkbox"/> Uniqueness User-ID checked	
SAP-SYSTEM:	<input type="checkbox"/> WED <input type="checkbox"/> WEC <input type="checkbox"/> WEP			

SAP-Authorizations:

Please list reference user or transactions:

Comments:

For cross-company code authorization, approval by company code manager:

Company Code

Name

Signature

* If there are several company codes, use second page

To be completed by ICIG-License Management

SAP-User-Type:	Prof <input type="checkbox"/> 52	Limited <input type="checkbox"/> 53	Employee <input type="checkbox"/> 54	Developer <input type="checkbox"/> 55	Spec 1 <input type="checkbox"/> 71	Spec 2 <input type="checkbox"/> 72	P+T <input type="checkbox"/> 74	Kaufm. Ass. <input type="checkbox"/> 75	Test <input type="checkbox"/> 91	Multi <input type="checkbox"/> 11
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Required license free No license available (new purchase)

Date/signature License Manager

At Invest for new license approval by cost center manager:

Name

Date/Signature

Cost Center/Order

Requested:	(Date and Signature of Requester)	(Name in block letters)
Approved:	(Date and Signature of Requester's Manager)	(Name in block letters)
Approved:	(Date and Signature of Security Officer)	(Name in block letters)
Closed:	(Date and Signature of ICIG-BS SAP-User management)	(Name in block letters)



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Company Code Name Date/Signature

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